

Adding a Program Service to a Pre-Existing CDX Account

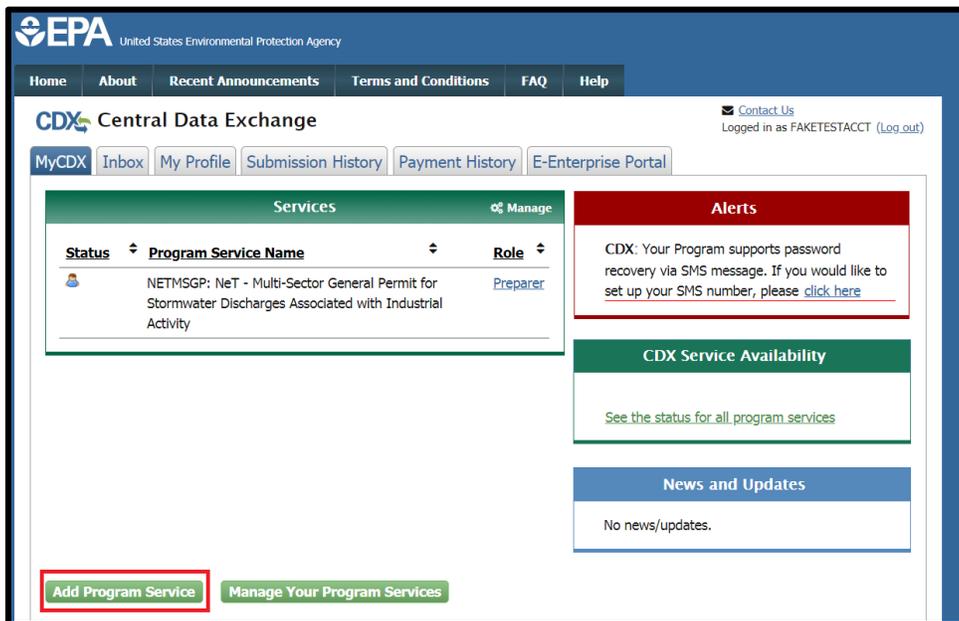
This document outlines the steps to add additional program services to an existing CDX Account. For information on creating a CDX account, see the Streamlined User Registration Guide.

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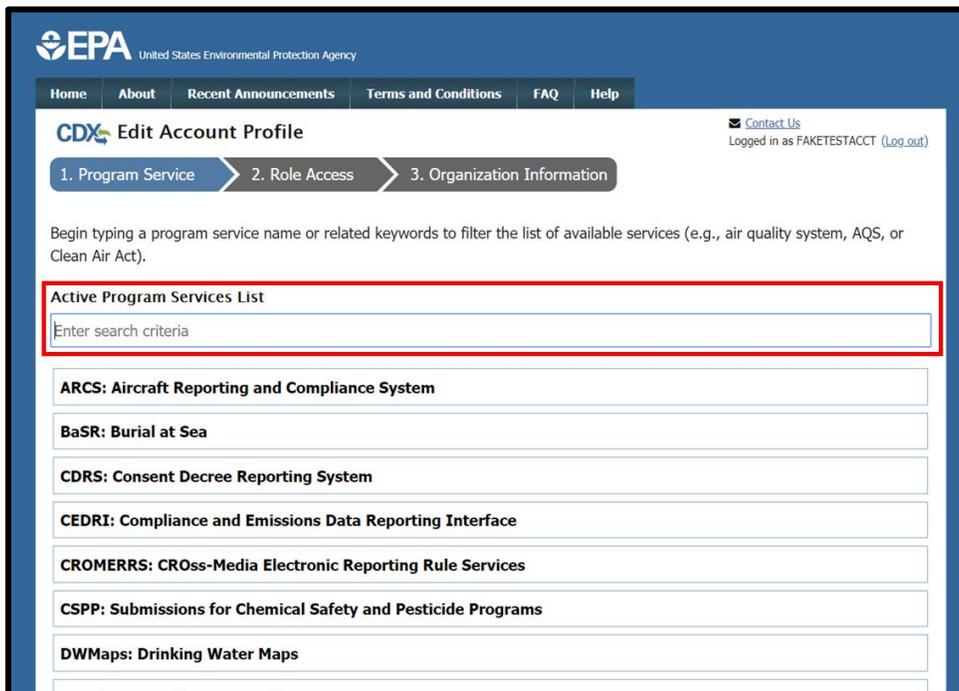
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1 Guide for Current Preparers

1. Sign in to CDX account. Current Program Service(s) with permissions will be listed on the top left corner of the page. **Click Add Program Service** at the bottom left corner of the page.



2. Search for program in the search field or click on the program name in the list.



CDX User Registration Guide

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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACCT (Log out)

1. Program Service > 2. Role Access > 3. Organization Information

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List

NPDES

NeT: NPDES eReporting Tool (29)

Cancel

3. Select the relevant program from the list of programs within the Program Service Category.

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Logged in as FAKETESTACCT (Log out)

1. Program Service > 2. Role Access > 3. Organization Information

Registration Information

Program Service Category NeT

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List

Enter search criteria

BIOSOLIDS: NeT - EPA Biosolids Program (Read Only)

GEG460000: NeT - EPA Region 4 Offshore Oil and Gas NPDES Permit

GMG290000: eNOI - EPA Region 6 Outer Continental Shelf NPDES Permit

LEGACYNETEPAMSGP: NeT - EPA NPDES Stormwater Industrial Multi-Sector General Permit (Legacy)

NETCGP: NeT - NPDES Stormwater Construction General Permit

NETEPABIO: NeT - EPA Biosolids Annual Program Report

NETEPAGEG: NeT - EPA Offshore Oil and Gas Extraction - Eastern Outer Continental Shelf NPDES Permit

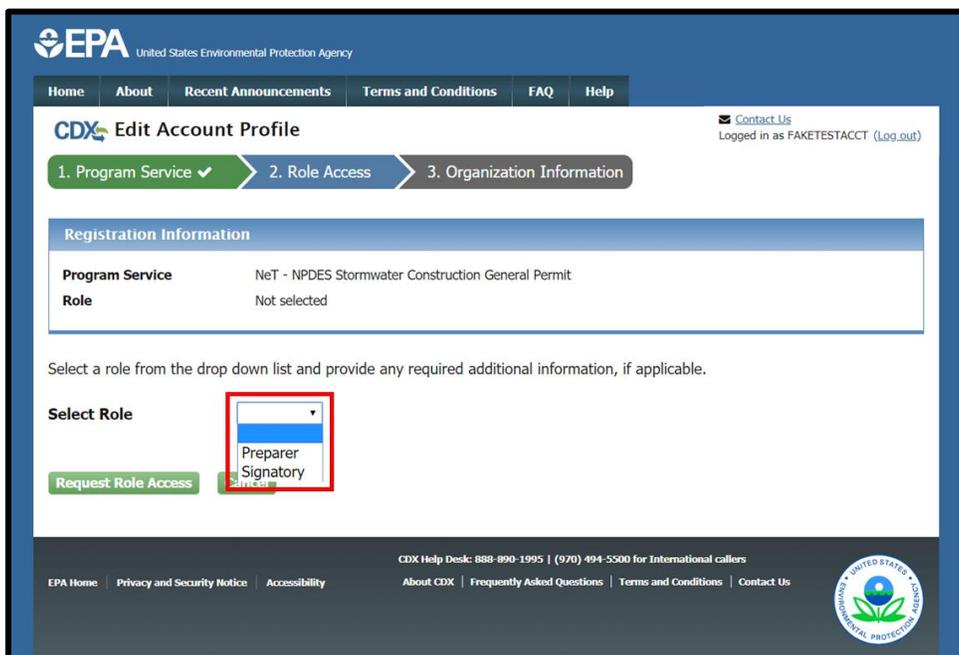
NETEPAGMG: NeT - EPA Offshore Oil and Gas Extraction - Western Outer Continental Shelf NPDES Permit

NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity

Back Cancel

CDX User Registration Guide

4. Select Role from drop down menu. A Preparer is eligible to prepare documents for managers, or their designees to certify. A Signatory will go through identity verification making them eligible to certify documents in addition to preparing documents. Click **Request Role Access**.



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Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access 3. Organization Information

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

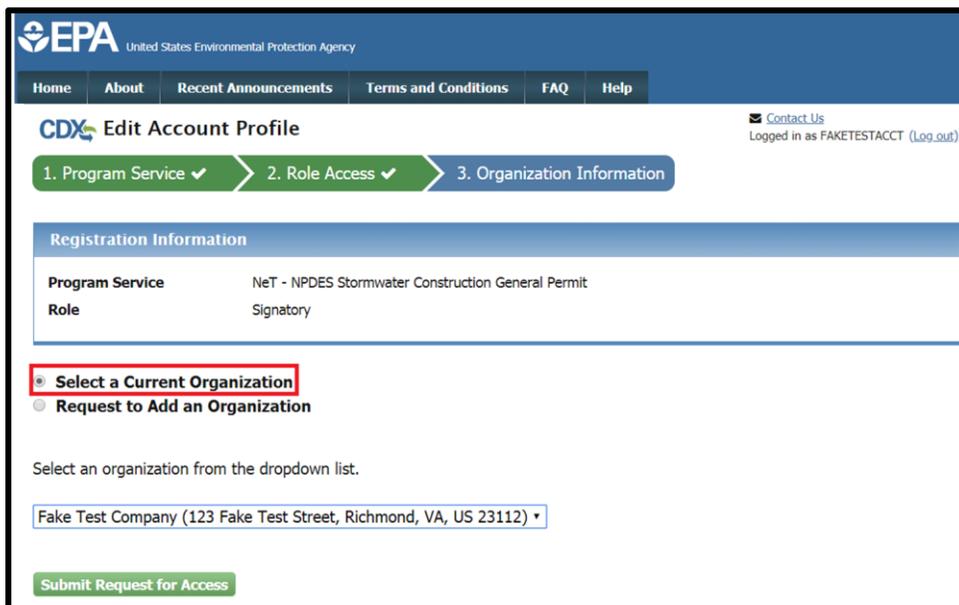
Select Role

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

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5. Select your organization information.
 - a. To assign the new role to a current organization, click “Select a Current Organization” and select an organization from the drop down list. Click **Submit Request for Access**.



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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Signatory

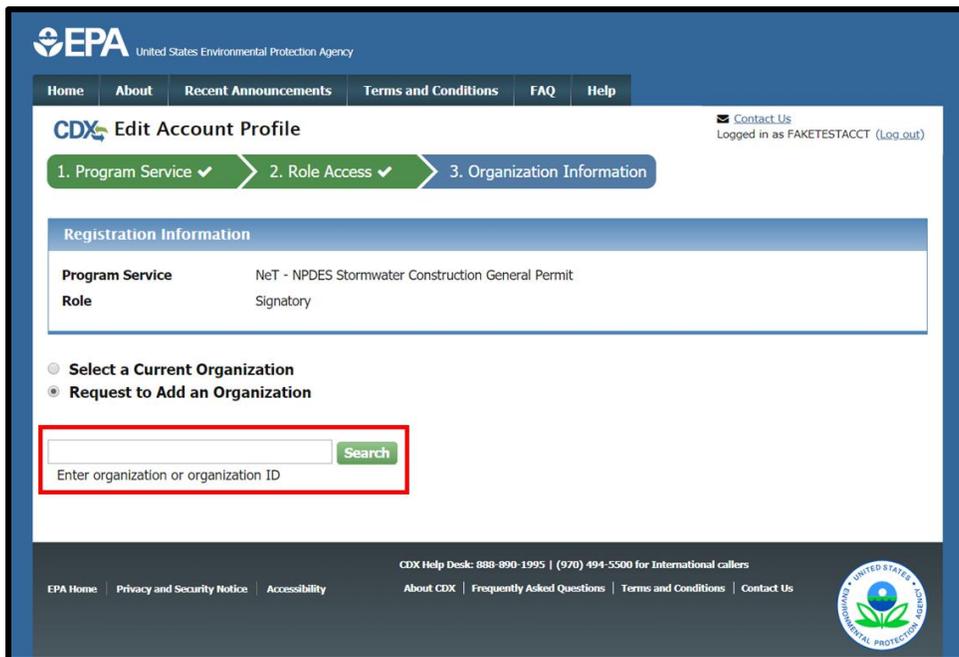
Select a Current Organization

Request to Add an Organization

Select an organization from the dropdown list.

CDX User Registration Guide

- b. To assign the role to a new organization, select “Request to Add an Organization.” Use the search field to search for organization name.



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Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

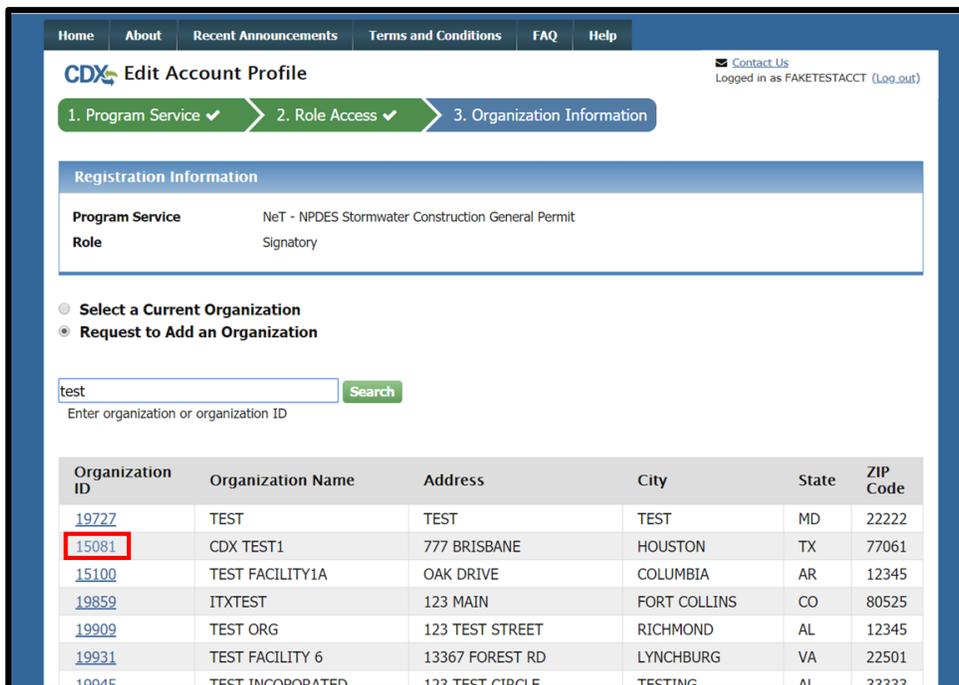
Program Service NeT - NPDES Stormwater Construction General Permit
Role Signatory

Select a Current Organization
 Request to Add an Organization

Search
Enter organization or organization ID

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Select Organization ID.



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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service NeT - NPDES Stormwater Construction General Permit
Role Signatory

Select a Current Organization
 Request to Add an Organization

Search
Enter organization or organization ID

Organization ID	Organization Name	Address	City	State	ZIP Code
19727	TEST	TEST	TEST	MD	22222
15081	CDX TEST1	777 BRISBANE	HOUSTON	TX	77061
15100	TEST FACILITY1A	OAK DRIVE	COLUMBIA	AR	12345
19859	ITXTEST	123 MAIN	FORT COLLINS	CO	80525
19909	TEST ORG	123 TEST STREET	RICHMOND	AL	12345
19931	TEST FACILITY 6	13367 FOREST RD	LYNCHBURG	VA	22501
19945	TEST INCORPORATED	123 TEST CIRCLE	TESTING	AL	33333

CDX User Registration Guide

Complete information and click **Submit Request for Access**.

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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Signatory

Select a Current Organization
 Request to Add an Organization

CDX TEST1
777 BRISBANE
HOUSTON, TX, US
77061

Email *
Re-enter Email *
Phone Number *
Phone Number Ext
Fax Number

Wrong organization information? [Back to Search Results](#), [Use advanced search](#) or [request that we add your organization](#).

6. Enter job title. Click **Next**.

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Home About Recent Announcements Terms and Conditions FAQ Help

CDX Core CDX Registration Contact Us
Logged in as FAKETESTACT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization ✓ 4. Confirmation

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Signatory

Enter Your Job Title *

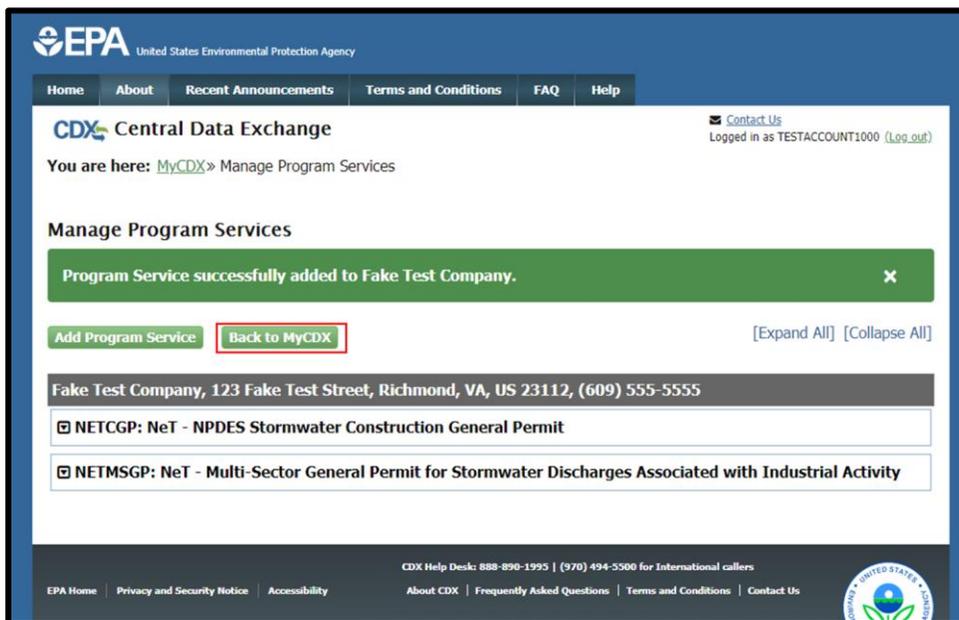
To add a new Preparer Role, continue to Section 1.1 on page 7.

To add a new Signatory Role, continue to Section 1.2 on page 8.

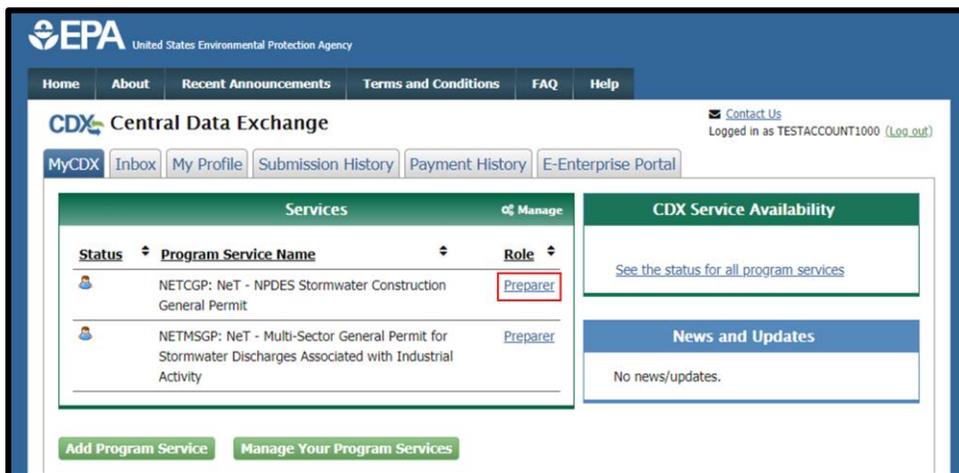
CDX User Registration Guide

1.1 Adding a new Preparer Role

1. Once the new Role has been added, click **Back to MyCDX** to return to homepage.



2. The application can be accessed by clicking on **Role** in the MyCDX homepage.



1.2 Adding a new Signatory Role

1. In the *Identity Verification* section, enter Home Address, Date of Birth, and Last 4 of SSN. This information is used to verify identity to process electronic signatures. Check “The name above is me. Please proceed with LexisNexis® Validation”. Click **Proceed with Verification**.

The screenshot shows the 'Identity Verification' step of the CDX Registration process. The page has a blue header with navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main content area is titled 'CDX Registration: LexisNexis®' and includes a 'Contact Us' link and a login status 'Logged in as CDXTESTCGI (Log out)'. Below the title, there are two steps: '1. Identity Verification' (active) and '2. ESA'. The form contains the following fields and options:

- Legal Name:** A text input field containing 'Fake', a dropdown menu with 'M' selected, and another text input field containing 'Fake'.
- Home Address:** A text input field containing '123 Test St', a second text input field containing 'Suite 456', a dropdown menu with 'Whoville' selected, a dropdown menu with 'Alaska' selected, and a text input field containing '12315'.
- Home or Personal Phone:** A text input field containing '(511) 255-5123'.
- Date of Birth:** Three dropdown menus for month (June), day (12), and year (1989).
- Last 4 of SSN:** A text input field containing '****' and a checkbox labeled 'Show SSN'.
- Verification Statement:** A checkbox labeled 'The name above is me. Please proceed with LexisNexis® Validation.' which is checked.
- Buttons:** A green button labeled 'Proceed with Verification' (highlighted with a red box), a blue link 'Paper Verification', and a blue link 'Exit'.

1.2.1 Passed Electronic Identity Verification

1. The *Electronic Signature Setup* requires users with signatory roles to select and answer questions with user inputted responses. It is important that the user has both unique and easy to remember answers for these questions. When certifying a form as a Signatory, users will be asked to respond to one of the questions chosen below and will be required to answer to continue through the Cross-Media Electronic Reporting Rule (CROMERR) Certification Process. Select security questions and complete answers. Click **Save Answers** at the bottom of the page.

The screenshot shows the EPA CDX Central Data Exchange interface. At the top, there is a navigation bar with links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header includes the EPA logo and the text 'United States Environmental Protection Agency'. Below this, the page title is 'CDX Central Data Exchange' and the user is logged in as 'TESTACCOUNT1000'. The main content area is titled 'CDX Registration: Additional Verification' and features a progress indicator with three steps: '1. Identity Verification' (checked), '2. Signature Question' (current step), and '3. ESA'. A message states: 'You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.' Below this, there is a section titled 'Select 5 Signature Questions and Answers' with five dropdown menus and corresponding text input fields for answers. The questions are: 'What is the first and middle name of your oldest sibling?', 'What is your favorite vacation destination?', 'What is your favorite TV show?', 'Where did you first meet your spouse?', and 'What is your best friend's last name?'. A 'Show Answers' checkbox is present, and a 'Save Answers' button is highlighted with a red box. The footer contains contact information for the CDX Help Desk and various links.

Question	Answer
What is the first and middle name of your oldest sibling?	*****
What is your favorite vacation destination?	*****
What is your favorite TV show?	****
Where did you first meet your spouse?	*****
What is your best friend's last name?	****

CDX User Registration Guide

2. Review and electronically sign the CDX Electronic Signature Agreement.

CDX CDX Registration: Additional Verification Contact Us
Logged in as TESTACCOUNT1000 ([Log out](#))

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

U.S. Environmental Protection Agency OECA NPDES e-Reporting Tool Electronic Signature Agreement

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name	Fake Test Company
Address	123 Fake Test Street
City, State, Zip	Richmond, VA 23112
Province	
Country	US
Phone Number	(609) 555-5555
E-mail Address	testaccount1000@email.com

Sign Electronically [Cancel](#)

3. Click **Accept**.

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Accept **Decline**

CDX User Registration Guide

- Complete the three step signature process. Enter Account Password and click **Login**. Answer security question and click **Answer**. Click **Sign**.

The image displays three sequential screenshots of the eSignature Widget interface, each with a red box highlighting a specific action:

- Step 1: Authentication** - The user is prompted to log into CDX. The user ID is TESTACCOUNT1000. The password field is highlighted with a red box, and the **Login** button is visible below it.
- Step 2: Verification** - The user is asked a security question: "What is the first and middle name of your oldest sibling?". The answer field is highlighted with a red box, and the **Answer** button is visible below it.
- Step 3: Sign File** - The user is prompted to sign the file. The **Sign** button is highlighted with a red box.

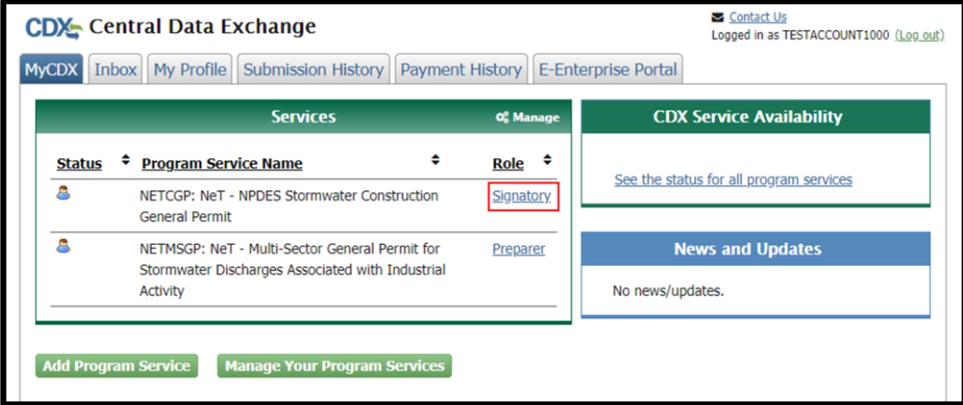
- Program service is successfully added.

The screenshot shows the EPA Central Data Exchange (CDX) Manage Program Services page. The page header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The user is logged in as TESTACCOUNT1000. The main content area displays a green message box: "Program Service successfully added to Fake Test Company." Below the message are buttons for "Add Program Service" and "Back to MyCDX". The page also shows the company name and address: "Fake Test Company, 123 Fake Test Street, Richmond, VA, US 23112, (609) 555-5555". Two program services are listed with checkboxes:

- NETCGP: NeT - NPDES Stormwater Construction General Permit
- NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity

CDX User Registration Guide

6. On the MyCDX homepage, the added program and role will be available. Click on the role to open application.



The screenshot displays the MyCDX homepage for the Central Data Exchange. At the top, there is a navigation bar with links for MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal. The user is logged in as TESTACCOUNT1000. The main content area is divided into three sections: Services, CDX Service Availability, and News and Updates. The Services section contains a table with two rows of data. The first row shows a role of 'Signatory' which is highlighted with a red box. The second row shows a role of 'Preparer'. Below the table are two buttons: 'Add Program Service' and 'Manage Your Program Services'. The CDX Service Availability section has a link to 'See the status for all program services'. The News and Updates section shows 'No news/updates.'

Status	Program Service Name	Role
	NETCGP: NeT - NPDES Stormwater Construction General Permit	Signatory
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Preparer

1.2.2 Failed Electronic Identity Verification

1. If identity was unable to be verified, the form must be manually submitted. Click **Sign Paper Form**.

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CDX Registration: Additional Verification Contact Us
Logged in as CDXTSTCGI (Log out)

1. Identity Verification **2. ESA**

You have failed LexisNexis® identity proofing. Please proceed to print, sign and mail the paper Electronic Signature Agreement below or contact the CDX Help Desk for assistance.

Paper CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

**U.S. Environmental Protection Agency
OECA NPDES e-Reporting Tool
Electronic Signature Agreement**

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name	CGI FEDERAL
Address	FAIRFAX
City, State, Zip	FAIRFAX, VA 22033
Province	
Country	US
Phone Number	(512) 555-1235
E-mail Address	cdxtestcgi@gmail.com

Sign Paper Form Cancel

2. Print form, sign, and mail to address listed. Click **Print to Mail**.

Print to Mail Close

**U.S. Environmental Protection Agency
OECA NPDES e-Reporting Tool
Electronic Signature Agreement**

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name	CGI FEDERAL
Address	FAIRFAX
City, State, Zip	FAIRFAX, VA 22033
Province	
Country	US
Phone Number	(512) 555-1235
E-mail Address	cdxtestcgi@gmail.com
Registrant's Name	Dr Fake Fake
CDX User Name	CDXTSTCGI

I, _____
(Responsible Official)

(1) Agree to protect the electronic signature credential, consisting of my Central Data Exchange (CDX) user identification and password, from use by anyone except me. Specifically, I agree to maintain the secrecy of the password; I will not divulge or delegate my user name and password to any other individual; I will not store my password in an unprotected location, and I will not allow my password to be written into computer scripts to achieve automated login.

(2) Agree to contact the U.S. EPA CDX Help Desk at 1-888-890-1995 as soon as possible, but no later than 24 hours, after suspecting or determining that my user name and password have become lost, stolen or otherwise compromised.

(3) Agree to notify CDX within ten working days if my duties change and I no longer need to interact with the CDX on behalf of my organization. I agree to make this notification by notifying the CDX Technical Support staff at 1-888-890-1995 or helpdesk@epacdx.net.

(4) Understand that I will be informed through my registered electronic mail (e-mail)

CDX User Registration Guide

3. On the MyCDX homepage, Program Service and Role are listed. The application will be accessible by clicking on the role once the Electronic Signature Agreement is received and processed. The application is not currently available.

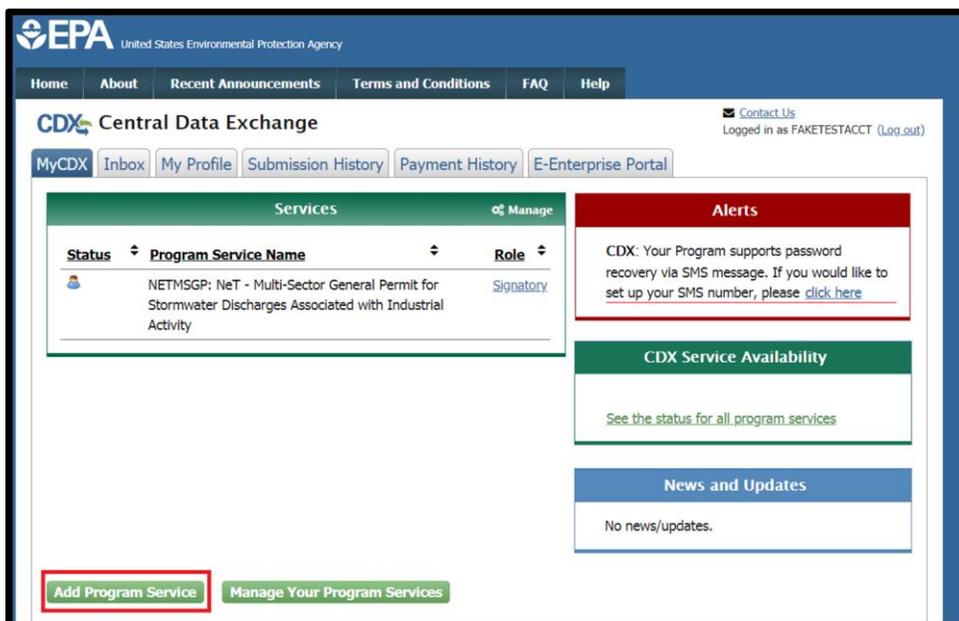
The screenshot displays the EPA MyCDX Central Data Exchange interface. At the top, the EPA logo and navigation menu are visible. Below the navigation, the user is logged in as 'FAKETESTACCT'. The main content area is divided into several sections:

- Services:** A table with columns for Status, Program Service Name, and Role. The first row is highlighted with a red border.
- Alerts:** A red box containing a message about SMS password recovery.
- CDX Service Availability:** A green box with a link to view service status.
- News and Updates:** A blue box indicating no news or updates.

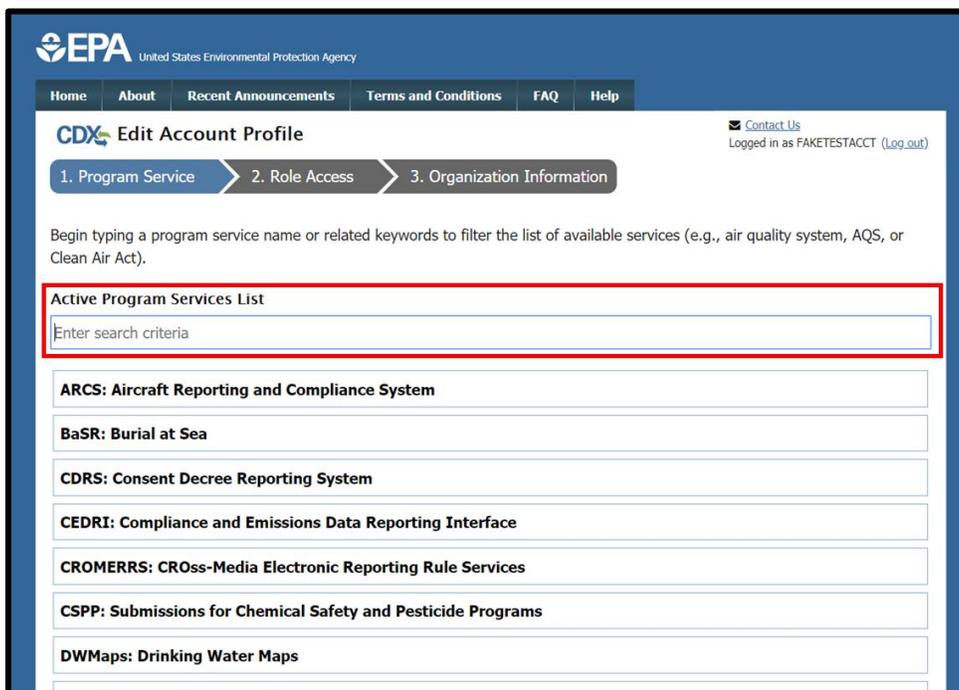
Status	Program Service Name	Role
	NETCGP: NeT - NPDES Stormwater Construction General Permit	Signatory
	NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity	Preparer

2 Guide for Current Signatories

1. Sign in to CDX account. Current Program Service(s) with permissions will be listed on the top left corner of the page. Click **Add Program Service** at the bottom left corner of the page.



2. Search for the program in search field or click on the program name in the list.



CDX User Registration Guide

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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACCT (Log out)

1. Program Service > 2. Role Access > 3. Organization Information

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List

NPDES

NeT: NPDES eReporting Tool (29)

Cancel

3. Select the relevant program from the list of programs within the Program Service Category.

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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACCT (Log out)

1. Program Service > 2. Role Access > 3. Organization Information

Registration Information

Program Service Category NeT

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List

Enter search criteria

BIOSOLIDS: NeT - EPA Biosolids Program (Read Only)

GEG460000: NeT - EPA Region 4 Offshore Oil and Gas NPDES Permit

GMG290000: eNOI - EPA Region 6 Outer Continental Shelf NPDES Permit

LEGACYNETEPAMSGP: NeT - EPA NPDES Stormwater Industrial Multi-Sector General Permit (Legacy)

NETCGP: NeT - NPDES Stormwater Construction General Permit

NETEPABIO: NeT - EPA Biosolids Annual Program Report

NETEPAGEG: NeT - EPA Offshore Oil and Gas Extraction - Eastern Outer Continental Shelf NPDES Permit

NETEPAGMG: NeT - EPA Offshore Oil and Gas Extraction - Western Outer Continental Shelf NPDES Permit

NETMSGP: NeT - Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity

Back Cancel

w=NETCGP

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CDX User Registration Guide

4. Select Role from drop down menu. Click **Request Role Access**.

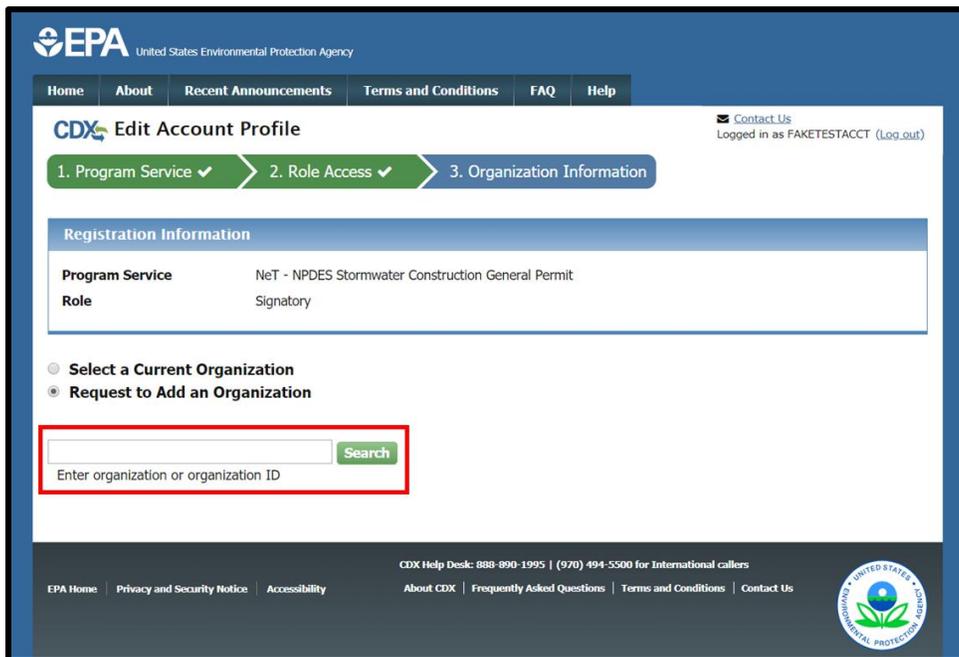
The screenshot shows the EPA CDX 'Edit Account Profile' page. The navigation bar includes 'Home', 'About', 'Recent Announcements', 'Terms and Conditions', 'FAQ', and 'Help'. The user is logged in as 'FAKETESTACCT'. The progress indicator shows three steps: '1. Program Service' (checked), '2. Role Access' (active), and '3. Organization Information'. The 'Registration Information' section shows 'Program Service' as 'NeT - NPDES Stormwater Construction General Permit' and 'Role' as 'Not selected'. Below this, a text prompt says 'Select a role from the drop down list and provide any required additional information, if applicable.' A 'Select Role' dropdown menu is open, with 'Preparer' and 'Signatory' visible. A red box highlights the dropdown menu. A green 'Request Role Access' button is located below the dropdown. The footer contains EPA contact information and a logo.

5. Select your organization information.
 - a. To assign the new role to a current organization, click “Select a Current Organization” and select an organization from the drop down list. Click **Submit Request for Access**.

The screenshot shows the EPA CDX 'Edit Account Profile' page at the '3. Organization Information' step. The progress indicator shows '1. Program Service' (checked), '2. Role Access' (checked), and '3. Organization Information' (active). The 'Registration Information' section shows 'Program Service' as 'NeT - NPDES Stormwater Construction General Permit' and 'Role' as 'Signatory'. Below this, there are two radio button options: 'Select a Current Organization' (selected and highlighted with a red box) and 'Request to Add an Organization'. A text prompt says 'Select an organization from the dropdown list.' Below this is a dropdown menu showing 'Fake Test Company (123 Fake Test Street, Richmond, VA, US 23112)'. A green 'Submit Request for Access' button is at the bottom.

CDX User Registration Guide

- b. To assign the role to a new organization, select “Request to Add an Organization”. Use the search field to search for organization name.



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Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

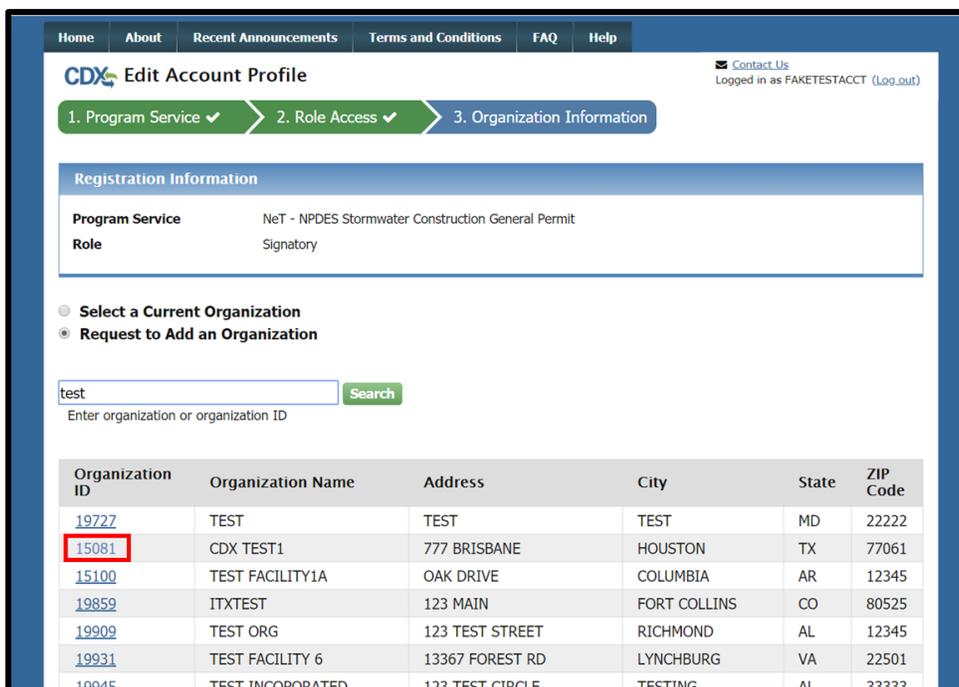
Program Service NeT - NPDES Stormwater Construction General Permit
Role Signatory

Select a Current Organization
 Request to Add an Organization

Search
Enter organization or organization ID

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Select Organization ID.



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Logged in as FAKETESTACCT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service NeT - NPDES Stormwater Construction General Permit
Role Signatory

Select a Current Organization
 Request to Add an Organization

Search
Enter organization or organization ID

Organization ID	Organization Name	Address	City	State	ZIP Code
19727	TEST	TEST	TEST	MD	22222
15081	CDX TEST1	777 BRISBANE	HOUSTON	TX	77061
15100	TEST FACILITY1A	OAK DRIVE	COLUMBIA	AR	12345
19859	ITXTEST	123 MAIN	FORT COLLINS	CO	80525
19909	TEST ORG	123 TEST STREET	RICHMOND	AL	12345
19931	TEST FACILITY 6	13367 FOREST RD	LYNCHBURG	VA	22501
19945	TEST INCORPORATED	123 TEST CIRCLE	TESTING	AI	33333

CDX User Registration Guide

Complete information and click **Submit Request for Access**.

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CDX Edit Account Profile Contact Us
Logged in as FAKETESTACT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Signatory

Select a Current Organization
 Request to Add an Organization

CDX TEST1
777 BRISBANE
HOUSTON, TX, US
77061

Email *
Re-enter Email *
Phone Number *
Phone Number Ext
Fax Number

Wrong organization information? [Back to Search Results](#), [Use advanced search](#) or [request that we add your organization](#).

Submit Request for Access

6. Enter job title. Click **Next**.

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CDX Core CDX Registration Contact Us
Logged in as FAKETESTACT (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization ✓ 4. Confirmation

Registration Information

Program Service	NeT - NPDES Stormwater Construction General Permit
Role	Signatory

Enter Your Job Title *

Next

CDX User Registration Guide

7. Click **Sign Electronically**.

EPA United States Environmental Protection Agency

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CDX Registration: Additional Verification Contact Us
Logged in as FAKETESTACCT (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

**U.S. Environmental Protection Agency
OECA NPDES e-Reporting Tool
Electronic Signature Agreement**

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name	CDX TEST1
Address	777 BRISBANE
City, State, Zip	HOUSTON, TX 77061
Province	
Country	US
Phone Number	(609) 555-5555
E-mail Address	amanda.nadeau@cgifederal.com

Sign Electronically Cancel

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

8. Complete password and security question and click **Sign**.

eSignature Widget

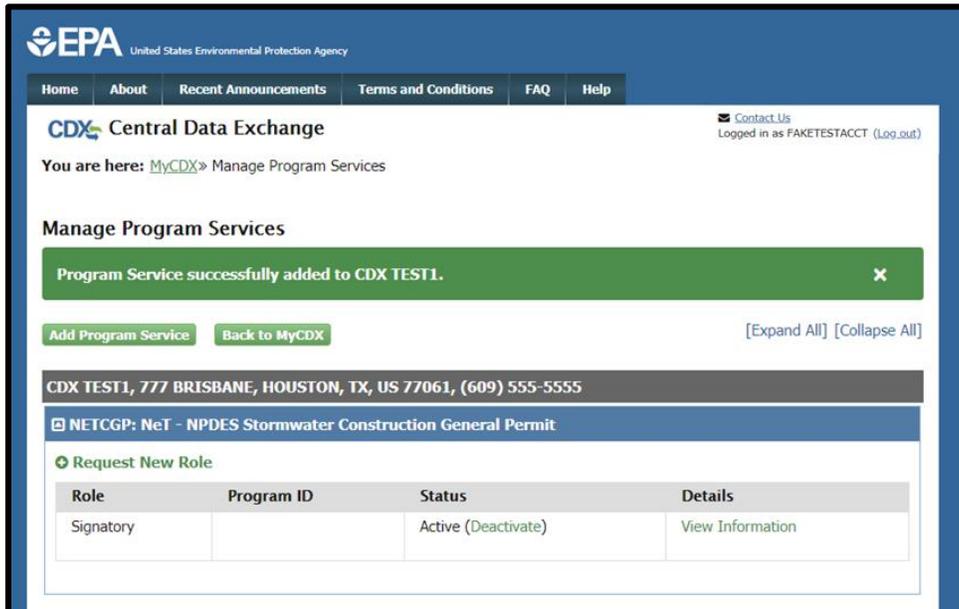
1. Authentication
Log into CDX
User:
FAKETESTACCT
Password:
[redacted]
Show Password
Welcome

2. Verification
Question:
What is your favorite pet's name?
Answer:
[redacted]
Show Answer
Correct Answer

3. Sign File
Sign

CDX User Registration Guide

9. Manage Program Services shows new program and role added.



10. On the MyCDX homepage, the added program and role will be available. Click on the role to open the application.

